



Organization/Business Membership Agreement

_____ (organization/business) agrees to abide by the core values of the New HOPE Time Exchange Handbook and this agreement. All organizations and businesses agree to engage New HOPE Time Exchange members in activities or programs that do not discriminate according to gender, sexual orientation, socio-economic status, ability, race, age, political or religious affiliation.

Our organization/business will designate at least one administrator to manage exchanges with membership. All designated administrators will participate in an orientation that will include review of New HOPE Time Exchange Handbook, CIMA Volunteer Insurance brochure, Time and Talent Software, administrator/coordinator guidelines, and process for enrollment of new members.

Our organization/business will not reveal the contents of the Time and Talents software, or provide any other documentation to non-members. Above all, no personal information should be revealed.

Our organization/business administrators will receive messages from other members of New HOPE Time Exchange through Time and Talent or by telephone. Our organization/business understands that we will receive newsletters, broadcasts and alerts for New HOPE Time Exchange from Administrators/Coordinators through the Time and Talents software.

Our organization/business understands that we are expected to exchange our time giving and receiving with the New HOPE Time Exchange and its membership. Time can be in-kind by paid personnel or volunteers of the organization or business.

Our organization/business understands that the function of New HOPE Time Exchange is to help facilitate exchanges of time within the membership community. It is our responsibility to use caution to get to know a person, make reference checks, and use our instincts before engaging with another Time Exchange participant - especially for babysitting, elder care, driving and before allowing someone into another's home.

We understand that representatives from our organization/business participating in exchanges which require licensing in order to perform a task within any state in which the New HOPE Time Exchange operates, for example the practice of law, broker's license, medical practice, massage therapy, childcare or chiropractic care, must present the Time Exchange with a copy of said license.

Our organization/business understands that we can exchange with New HOPE Time Exchange membership to meet the needs of individuals being served by our organization/business. Designated organization/business administrators will be responsible for coordinating all exchanges where individuals are non-members and we encourage individuals who participate in exchange via our organization/business to become members of the New HOPE Time Exchange if they want to continue to participate in exchanges.

Our organization/business understands that as part of our Membership with the New HOPE Time Exchange we will need to provide or complete Bureau of Criminal Investigation (BCI) checks and CANTS clearances on all designated administrators. We understand that that there is no requirement that a member complete a BCI check unless the member has been approved to participate in exchanges with another member such as driving another member in a car or exchanges involving our elders, adults with disabilities, and all children.

We understand that should the BCI check reveal an arrest or conviction which is a felony involving harm to another person or any form of sexual assault, the member's exchanges may be limited by the New HOPE Time Exchange Board or monitored by New HOPE Time Exchange authorized Administrators. Our organization understands that the New HOPE Time Exchange and Parent Support Network will not be held responsible for exchanges made by and between members and will not assume any liability for claims, damages, or any other consequences which may arise from this arrangement and any resulting exchange. We also understand that New HOPE Time Exchange at Parent Support Network will not be held responsible or assume any liability resulting from any information contained on any of their web sites or any other resources.

Our organization/business hereby agrees the duty, responsibility, and liability that is inherent with New HOPE Time Exchange exchanges shall remain as it would be if the parties were not part of any Time Exchange. We agree to leave intact the normal remedies and cause-of-action available to these parties in the event of any unforeseen circumstance. We agree to indemnify and hold harmless all parties who facilitate or participate in Time Exchange exchanges.

Print Name of Organization/Business

Print Name of Authorized Representative

Signature

Date